

Sent via email

Trust Headquarters Redesmere
Countess of Chester Health Park
Liverpool Road
Chester
CH2 1BQ

Telephone: 01244 397397

15 December 2021

Dear [Name redacted]

COVID-19 vaccination requirements for staff undertaking CQC regulated activities in England

The Department of Health and Social Care (DHSC) has formally announced that individuals undertaking CQC regulated activities in England must be fully vaccinated against COVID-19 no later than 31 March 2022, to protect patients and staff as a condition of deployment. This includes all staff who work in patient facing roles and all those who may come into contact with patients but do not provide direct care. At present fully vaccinated means two doses of an approved vaccine and does not include the booster.

You have been identified as someone who has either previously advised us that you have not been vaccinated or we currently do not have any evidence to confirm your status as fully vaccinated. We now require you to confirm your vaccination status, and if you have received both of your vaccinations. To find out more about the COVID-19 vaccination please visit [COVID-19 vaccination: guide for adults - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/covid-19-vaccination-guide-for-adults).

We really value the contribution of all of our staff and if you have chosen not to be vaccinated we wish to understand that further to ensure it's the right decision for you.

If these regulations are passed by Parliament they will come into force on the 1 April 2022 and therefore to achieve this condition of deployment you must have received your first dose of the vaccine by the 3 February 2022 in order to receive your second dose by 31 March 2022. There are, however, exemptions for the following reasons:

- Individuals who are under the age of 18

- Individuals who are clinically exempt
- Individuals who are clinically exempt due to a short-term medical condition (this includes pregnant women should they wish to take this option, the exemption expires 16 weeks post-partum)
- Individuals who have taken part or are currently taking part in a clinical trial for a COVID-19 vaccine

Please complete and return the attached form and email to the Covid-19 Workforce team at cwp.covid-19workforcecell@nhs.net by 31 December 2021.

If you are clinically exempt, you will be required to provide satisfactory evidence using the [NHS Covid Pass](#). The NHS Covid Pass will not show that you have a clinical exemption but will enable you to receive a confirmation letter that you should keep for your records to prove that you are unable to get vaccinated. The letter will explain that that you are medically unable to get vaccinated, the pass does not. You may also be able to get evidence from your consultant or GP. The Trust must receive this evidence before we can confirm acceptance of your clinically exempt status. Please attach this evidence to your form or email the evidence to cwp.covid-19workforcecell@nhs.net.

If you are exempt due to taking part in a COVID-19 vaccine trial, you will be required to provide confirmation in writing from the organiser of the clinical trial evidencing that the clinical trial you are participating in or have participated in is:

- For a vaccine against coronavirus; and
- Is regulated by one of the regulatory bodies included in annexe B of the code of practice included in the 'Making vaccination a condition of deployment in health and wider social care sector Government response to public consultation' document

This letter has also been sent to your NHS email address (where possible). Please note you are only asked to complete and respond either to the email or letter, whichever is most convenient for you. A copy of this letter has also been sent to your line manager who will arrange a 1-2-1 discussion with you. If your line manager is unavailable this 1-2-1 can be with another senior manager within the team.

Should you have any further questions you wish to raise, or need any additional support, please contact your line manager in the first instance.

Yours sincerely



Gary Flockhart
Director of Nursing



Suzanne Edwards
Director of Operations

Enc. COVID-19 vaccination status form

COVID-19 vaccination status form

| | | | |
|---------------|--|-----------------|--|
| Name | | Employee Number | |
| Work Location | | Line Manager | |

Please complete the section below that is applicable to you:

1. COVID-19 Vaccination (please tick appropriate)

a) I confirm that I have already attended my two COVID-19 vaccination appointments as follows:

1st dose date.....

2nd dose date

b) I confirm that I have booked my two COVID-19 vaccination appointments as follows:

1st dose date.....

2nd dose date

Please send proof of vaccination to cwp.covid-19workforcecell@nhs.net

c) I confirm that I will not be participating in the COVID-19 vaccination programme because:

.....
.....

2. Clinical Exemption

I confirm that I have not had the COVID-19 vaccination due to being clinically exempt

Please send a copy of your clinical exemption evidence to cwp.covid-19workforcecell@nhs.net

Signed: Date.....